



Dear Members of IJM Corporation Berhad (“the Company”)

It is our pleasure to invite you to the **virtual 38th Annual General Meeting** (“AGM”) of the Company, details of which are set out below:

Date & Time : **Thursday, 25 August 2022 at 10.00 am**
Broadcast Venue : Multipurpose Hall, 3rd Floor
Wisma IJM, Jalan Yong Shook Lin
46050 Petaling Jaya
Selangor, Malaysia

NO MEMBERS OR PROXIES SHALL BE PHYSICALLY PRESENT AT THE BROADCAST VENUE ON THE DAY OF THE MEETING.

As part of the Company’s precautionary measures to mitigate Covid-19 transmission, the 38th AGM will be held virtually through live streaming and online remote voting using the Remote Participation and Voting (“RPV”) Facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. via its TIH Online website at <https://tiih.online>. Please follow the procedures for RPV as set out in the Administrative Guide of the 38th AGM.

We wish to inform that the following documents of the Company are available at <https://www.ijm.com/investor/agm> for viewing and/or downloading:-

1. Annual Report 2022 (“AR”);
2. Share Buy-Back Statement dated 27 July 2022 (“SBB”);
3. Notice of 38th AGM;
4. Proxy Form; and
5. Administrative Guide.

If you wish to request for a printed copy of the AR and/or SBB, please complete the Request Form and email to csa@ijm.com.

You may also request for a printed copy via our website at <https://www.ijm.com/investor/agm>. For enquiries, kindly contact us at csa@ijm.com.

Thank you for your continued support.

Ng Yoke Kian
Company Secretary
CCM PC No. 202008000554
MAICSA 7018150

27 July 2022

REQUEST FORM



Please indicate your selection with “x” and complete all the information required below:-

Annual Report 2022 Share Buy-Back Statement

Name of Member:

NRIC/Company No.:

Address:

Contact No.: Email Address:

ADMINISTRATIVE GUIDE

ENTITLEMENT TO PARTICIPATE AND VOTE

Only members whose names appear in the Record of Depositors and/or Register of Members as at 18 August 2022 will be entitled to participate and vote remotely at the 38th AGM or appoint a proxy/proxies to participate on his/her behalf.

REMOTE PARTICIPATION AND VOTING (“RPV”)

Members are entitled to participate (including posing questions to the Board via real time submission of typed texts) and vote remotely at the 38th AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. (“Tricor”) via its TIIH Online website at <https://tiih.online>.

A member who has appointed a proxy or authorised representative to participate and vote at the 38th AGM via the RPV must request his/her proxy or authorised representative to register himself/herself for the RPV at TIIH Online website at <https://tiih.online>.

As the 38th AGM is a virtual AGM, members who are unable to participate in the AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Form of Proxy.

PROCEDURES FOR RPV

Members/proxies/corporate representatives who wish to participate in the 38th AGM remotely via RPV are to follow the requirements and procedures as summarised below:

Procedure		Action
BEFORE THE AGM DAY		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none">Using your computer, access the website at https://tiih.online. Register as a user under the “e-Services”. Please refer to the tutorial guide posted on the homepage for assistance.Registration as a user will be approved within one (1) working day and you will be notified via email.If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.
(b)	Submit your registration for RPV	<ul style="list-style-type: none">Registration is open from 10.00 a.m. on Wednesday, 27 July 2022 until the day of the 38th AGM on Thursday, 25 August 2022. Member(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 38th AGM to ascertain their eligibility to participate in the 38th AGM using the RPV.Login with your user ID and password and select the corporate event: “(REGISTRATION) IJM 38TH AGM”.Read and agree to the Terms & Conditions and confirm the Declaration.Select “Register for Remote Participation and Voting”.Review your registration and proceed to register.Tricor will send an e-mail to notify that your registration for remote participation is received and will be verified.After verification of your registration against the General Meeting Record of Depositors dated 18 August 2022, Tricor will send you an e-mail on 24 August 2022 to approve your registration for remote participation. <p><i>(Note: Please ensure to allow sufficient time required for the approval as a new user of TIIH Online as well as the registration for RPV to facilitate your login to TIIH Online and participate in the 38th AGM remotely).</i></p>

Procedure		Action
ON THE DAY OF THE AGM		
(c)	Login to TIIH Online	<ul style="list-style-type: none"> Login with your user ID and password for remote participation at the 38th AGM at any time from 9.00 a.m. i.e. one (1) hour before the commencement of the 38th AGM at 10.00 a.m. on Thursday, 25 August 2022.
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> Select the corporate event: “(LIVE STREAM MEETING) IJM 38TH AGM” to engage in the proceedings of the 38th AGM remotely. If you have any question for the Chairman and/or the Board, you may use the query box to transmit your question. The Chairman and/or the Board will endeavor to respond to questions submitted by remote participants during the 38th AGM. If there is time constraint, the responses will be emailed to you and/or provided on our website.
(e)	Online Remote Voting	<ul style="list-style-type: none"> Voting session commences from 10.00 a.m. on Thursday, 25 August 2022 until a time when the Chairman announces the completion of the voting session of the 38th AGM. Select the corporate event: “(REMOTE VOTING) IJM 38th AGM” or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the Query Box. Read and agree to the Terms & Conditions and confirm the Declaration. Select the CDS account that represents your shareholdings. Indicate your votes for the resolutions that are tabled for voting. Confirm and submit your votes.
(f)	End of remote Participation	<ul style="list-style-type: none"> Upon the announcement by the Chairman on the closure of the 38th AGM, the live streaming will end.

Note to users of the RPV facilities:

- Should your registration for RPV be approved, Tricor will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting on the meeting day, kindly call Tricor’s helpline at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

APPOINTMENT OF PROXY/PROXIES

Members who wish to appoint proxy/proxies to participate in the 38th AGM via RPV may deposit the duly executed Form of Proxy in a hard copy form or by electronic means in the following manner **before 10.00 a.m. on 24 August 2022:-**

- In hard copy form
submit to the Share Registrar of the Company, Tricor at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Counter at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia; OR
- By electronic form
lodge via TIIH Online website at <https://tiih.online> by following the procedures below:

Procedure	Action
For Individual Shareholders	
Register as a User with TIIH Online	<ul style="list-style-type: none"> Using your computer, please access the website at https://tiih.online. Register as a user under the “e-Services”. Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again.

Procedure	Action
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> • After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. • Select the corporate event: “IJM 38TH AGM – Submission of Proxy Form”. • Read and agree to the Terms & Conditions and confirm the Declaration. • Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. • Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy. • Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. • Review and confirm your proxy(s) appointment. • Print proxy form for your record.
For Corporate Shareholders	
Register as a User with TIIH Online	<ul style="list-style-type: none"> • Access TIIH Online at https://tiih.online • Under e-Services, the authorised or nominated representative of the corporate shareholder selects “Create Account by Representative of Corporate Holder”. • Complete the registration form and upload the required documents. • Registration will be verified, and you will be notified by e-mail within one (1) to two (2) working days. • Proceed to activate your account with the temporary password given in the e-mail and re-set your own password. <p><i>Note: The representative of a corporate shareholder must register as a user in accordance with the above steps before submission of proxy form. Please contact our Share Registrar if you need clarifications on the user registration.</i></p>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> • Login to TIIH Online at https://tiih.online • Select the corporate exercise name: “IJM 38TH AGM: Submission of Proxy Form”. • Agree to the Terms & Conditions and Declaration. • Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note as provided. • Prepare the file for the appointment of proxies by inserting the required data. • Login to TIIH Online, select corporate exercise name: “IJM 38th AGM: Submission of Proxy Form”. • Proceed to upload the duly completed proxy form. • Select “Submit” to complete your submission. • Print the confirmation report of your submission for your record.

APPOINTMENT OF CORPORATE REPRESENTATIVE

Corporate members who wish to appoint corporate representatives/representative are required to deposit their original certificate of appointment of corporate representative to Tricor at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Counter at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia **before 10.00 a.m. on 24 August 2022.**

POLL VOTING

Members/proxies/corporate representatives can proceed to vote on the resolutions via TIIH Online website at <https://tiih.online> at any time from the commencement of the 38th AGM at 10.00 a.m. on 25 August 2022 but before the end of the voting session which will be announced by the Chairman of the meeting.

Please refer to item (e) under Procedures for RPV.

Upon completion of the voting session, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

NO GIFTS/MEAL VOUCHERS

There will be no distribution of gifts or meal vouchers for members/proxies who participate in the 38th AGM.

PRE-MEETING SUBMISSION OF QUESTIONS

Members may submit questions to the Board in advance prior to the 38th AGM no later than **Wednesday, 24 August 2022 at 10.00 a.m.** via TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically OR email to csa@ijm.com. The Board will endeavor to answer the questions received at the 38th AGM.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 38th AGM.

ENQUIRY

If you have any enquiries on the above, please contact the Share Registrar of the Company during office hours from 9.00 a.m. to 5.30 p.m. (Monday to Friday, except public holiday):

Tricor Investor & Issuing House Services Sdn. Bhd. Unit 32-01, Level 32, Tower A Vertical Business Suite, Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur	General Line:	+603-2783 9299
	Fax Number :	+603-2783 9222
	Email :	is.enquiry@my.tricorglobal.com
Contact persons :		
Ms. Lim Lay Kiow	Tel: +603 2783 9232	Email: lay.kiow.lim@my.tricorglobal.com
Pn. Zakiah Binti Wardi	Tel: +603 2283 9287	Email: zakiah@my.tricorglobal.com
Pn. Azizah Kadir	Tel: +603 2783 9260	Email: azizah@my.tricorglobal.com

FORM OF PROXY

I/We _____

NRIC/Passport/Company No.: _____ Mobile Phone No.: _____

CDS Account No.: _____ Number of Shares Held: _____

Address: _____

being a member of **IJM CORPORATION BERHAD [198301008880 (104131-A)]**, hereby appoint:-

1) Name of proxy: _____ NRIC No.: _____

Address: _____

Number of Shares Represented: _____

2) Name of proxy: _____ NRIC No.: _____

Address: _____

Number of Shares Represented: _____

or failing him/her, the Chairman of the meeting, as my/our proxy to vote for me/us and on my/our behalf at the 38th Annual General Meeting ("AGM") of IJM CORPORATION BERHAD to be held virtually through live streaming from the broadcast venue at the Multipurpose Hall, 3rd Floor, Wisma IJM, Jalan Yong Shook Lin, 46050 Petaling Jaya, Selangor Darul Ehsan, Malaysia on Thursday, 25 August 2022, at 10.00 a.m., and at any adjournment thereof, in the manner indicated below:-

No.	Resolutions	For	Against
1.	To re-elect Datuk Lee Teck Yuen as Director		
2.	To re-elect Dato' David Frederick Wilson as Director		
3.	To re-elect Liew Hau Seng as Director		
4.	To re-elect Dato' Ir. Tan Gim Foo as Director		
5.	To re-elect Loh Lay Choon as Director		
6.	To re-appoint PricewaterhouseCoopers PLT as Auditors and to authorise the Directors to fix their remuneration		
7.	To approve the payment of Directors' fees		
8.	To approve the payment of Directors' benefits		
9.	To approve the payment of Directors' fees and meeting allowance by subsidiaries		
10.	To authorise the allotment and issuance of not more than 10% of the total number of issued shares of the Company		
11.	To approve the Proposed Renewal of Share Buy-Back Authority		

Please indicate with "X" how you wish your vote to be cast. In the absence of specific instruction, your Proxy will vote or abstain as he/she thinks fit.

Signed (and sealed) this _____ day of _____ 2022

Signature(s) : _____

Notes:-

- (i) every member, including authorised nominee and exempt authorised nominee which holds securities for multiple beneficial owners in one (1) securities account (Omnibus Account), is entitled to appoint another person as his proxy and such proxy need not be a member;
- (ii) a member who appoints a proxy must duly execute the Form of Proxy, and if more than one (1) proxy is appointed, the number of shares to be represented by each proxy must be clearly indicated;
- (iii) a corporate member who appoints a proxy must execute the Form of Proxy under seal or the hand of its officer or attorney duly authorised;
- (iv) only members whose names appear in the Record of Depositors and/or Register of Members as at **18 August 2022** will be entitled to attend and vote at the meeting;
- (v) the duly executed Form of Proxy may be deposited in a hard copy form or by electronic means in the following manner before **10.00 a.m. on 24 August 2022**:-
 - (a) In hard copy form
submit to the Share Registrar of the Company, Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Counter at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia; OR
 - (b) By electronic form
lodge via TIIH Online website at <https://tiih.online> by following the procedures provided in the Administrative Guide for the 38th AGM; and
- (vi) a member who has appointed a proxy or authorised representative to attend and vote at the 38th AGM via the Remote Participation and Voting ("RPV") Facilities provided by Tricor must request his/her proxy or authorised representative to register himself/herself for RPV at TIIH Online website at <https://tiih.online>. Please follow the procedures in the Administrative Guide for the 38th AGM.

2. Fold this flap to seal

STAMP

The Share Registrar
Tricor Investor & Issuing House Services Sdn. Bhd.
Registration No. 197101000970 (11324-H)
Unit 32-01, Level 32, Tower A
Vertical Business Suite
Avenue 3, Bangsar South
No. 8, Jalan Kerinchi
59200 Kuala Lumpur

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